

NORTHAMPTON BOROUGH COUNCIL

LICENSING ACT 2003

LICENSING SUB COMMITTEE

A Meeting of the Licensing Sub-Committee will be held at The Council Chamber, St. Giles Square, Northampton, NN1 1DE. on Tuesday, 18 July 2017 at 10:00 am

D Kennedy
Chief Executive

AGENDA

- 1. WELCOMES**
- 2. DECLARATIONS OF INTEREST**
- 3. BUSINESS**
- 4. TEMPORARY EVENT NOTICE - GROVE ROAD - 17TH MARCH 2018**
- 5. EXCLUSION OF PUBLIC AND PRESS**

The Chair to move:

“That the public and press be excluded from the remainder of the meeting on the grounds that there is likely to be disclosure to them of such categories of exempt information as defined by Section 100(1) of the Local Government Act 1972 as listed against such items of business by reference to the appropriate paragraph of Schedule 12A to such act.”

SUPPLEMENTARY AGENDA

Exempted Under Schedule 12A of the Local Government Act 1972

Para No:-

PROCEDURES FOR LICENSING SUB-COMMITTEE HEARING

- **Welcome** – Chairman welcomes the Applicant, Representors, Responsible Authorities and Interested Parties and introduces members of the sub-committee (+ other officers e.g. Solicitor, Licensing Officer, Democratic Services Officer etc).
- **Declarations of Interest by Councillors**
- **Reason for Hearing** – to be outlined by the **Licensing Officer** or the **Chair**.
- **Format of the hearing** – an explanation of the format of the proceedings:
 1. **Applicant** (or his/her representative) will address the sub-committee first and put their case.
 2. **The Chair** leads an examination of the **Applicant's case**. First, the panel may ask questions and then the Chair invites Responsible and Interested Parties to participate. Questions may only relate to the points made by the applicant.
 3. **The Representors** (and responsible and Interested Parties) then state their case.
 4. **The Chair** leads an examination of the **Representor's case**.

Each party will be given an equal maximum period of time in which to present their case and may, if given permission by the Chair, question any other party.

- **Summing Up**
 - By the Representors
 - By the Applicant
- **Sub-committee retires** – and may call for the Solicitor for advice if required.
- **Sub-Committee deliver their decision and reasons for their decision at the conclusion of the meeting IF:**
 1. Application for conversion of existing licence
 2. Application for conversion of existing club certificate
 3. Application by holder of justices' licence for grant of personal licence
 4. Application for conversion and variation of premises licence (including variation of DPS)
 5. Application for conversion and variation of club premises certificate
 6. Counter notice following police objection to temporary event notice
 7. Review of Premises Licence following Closure Order

In all other cases, the Sub-committee delivers its decision and reasons for its decision within five working days beginning with the day on which the hearing was held.

If you require any further information regarding this meeting please contact Democratic Services on 01604 837722 or democraticservices@northampton.gov

Agenda Item 4



Northampton Temporary Event Notice Licensing Act 2003

For help contact
licensing@northampton.gov.uk
Telephone:

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

- System reference This is the unique reference for this application generated by the system.
- Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
- Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
- Yes No

Applicant Details

- First name
- Family name
- E-mail address
- Main telephone number Include country code.
- Other telephone number
- Indicate here if you would prefer not to be contacted by telephone

- Are you:
- Applying as a business or organisation, including as a sole trader
- Applying as an individual
- A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

- Is your business registered in the UK with Companies House? Yes No
- Note: completing the Applicant Business section is optional in this form.
- Registration number
- Business name If your business is registered, use its registered name.
- VAT number Put "none" if you are not registered for VAT.
- Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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APPLICATION DETAILS (See also guidance on completing the form, general notes and note 1)

Have you had any previous or maiden names?

- Yes No

Your date of birth / /

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

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THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). [\(See also guidance on completing the form, note 2\)](#)

Does the premises have an address?

- Yes No

Address

Is the address the same as (or similar to) the address given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

- Neither Premises licence Club premises certificate

Premises licence number

Location Details

Provide further details about the location of the event

Event Name The Swan and Helmet Community Street St Patrick's Day Festival 2018
Date of Assessment Saturday 17th March 2018

Continued from previous page...

Version: A Celebration of Irish Culture for St Patrick's Day 2018.

We are hoping to celebrate all that is great about the Irish heritage and culture in true style on Saturday 17th March 2018. Our proposal is to obtain permission to hold an outdoor street festival at the Clare Street end of Grove Road as far down to Somerset Street Highways have agreed to close this section of the road (Reference TTO 1718-423) from 9am – 12 midnight. There will be an outdoor stage with live music and entertainment taking place at regular intervals from 12noon until 10pm. Traditional Irish music and dancing will be performed. We are hoping to octane a Temporary Event license for a outdoor bar tent and food van staffed by fully trained individuals.

This is an event for all the family so there will be a small number of rides for younger children.

We will be providing outdoor toileting, a fully manned first aid tent and we will have fully certified security staff on hand throughout the event.

And full safety measures in line with completed risk assessments will be in place for the event

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below ([see also guidance on completing the form, note 3](#))

street festival at the Clare Street end of Grove Road as far down to Somerset Street Highways have agreed to close this section of the road (Reference TTO 1718-423) from 9am – 12 midnight.

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

Family fun day out with live music and dance

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

Version: A Celebration of Irish Culture for St Patrick's Day 2018.

We are hoping to celebrate all that is great about the Irish heritage and culture in true style on Saturday 17th March 2018. There will be an outdoor stage with live music and entertainment taking place at regular intervals from 12noon until 10pm. Traditional Irish music and dancing will be performed. We are hoping to octane a Temporary Event license for a outdoor bar tent and food van staffed by fully trained individuals.

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LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

([see also guidance on completing the form, note 6](#)):

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

Continued from previous page...

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

[\(See also guidance on completing the form, note 7\).](#)

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

[\(see also guidance on completing the form, note 8\)](#)

Event start date

17	/	03	/	2018
dd		mm		yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date

17	/	03	/	2018
dd		mm		yyyy

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

1200 to 2200

[\(see also guidance on completing the form, note 9\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

450

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 10\)](#)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 11\):](#)

- On the premises only
- Off the premises only
- Both

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RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 12\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Live music and entertainment taking place at regular intervals from 12noon until 10pm.

Continued from previous page...

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PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 13\)](#)

Do you currently hold a valid personal licence? Yes No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue / /
dd mm yyyy

Any further relevant details

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PREVIOUS TEMPORARY EVENT NOTICES [\(See also guidance on completing the form, note 14\)](#)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes No

Have you already given a temporary event notice for the same premises in which the event period:
a) Ends 24 hours or less before; or Yes No
b) Begins 24 hours or less after the event period proposed in this notice?

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ASSOCIATES AND BUSINESS COLLEAGUES [\(See also guidance on completing the form, note 15\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? Yes No

Continued from previous page...

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?
- Yes No

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

Yes No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?
- Yes No

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CONDITION [\(See also guidance on completing the form, note 17\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 18\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
- * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both

Ticking this box indicates you have read and understood the above declaration

Continued from previous page...

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name	<input type="text" value="Teresa McCarthy"/>
Capacity	<input type="text" value="1000"/>
Date	<input type="text" value="13"/> / <input type="text" value="07"/> / <input type="text" value="2017"/> dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/northampton/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text" value="The Swan and Helmet Community Street St Pa"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

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From: Stevens Chris [REDACTED]
Sent: 13 July 2017 15:33
To: Louise Faulkner <[REDACTED]>
Subject: FW: NBC - TEN - GROVE ROAD - 17TH MARCH 2018 (SEE ATTACHED)

Louise,

On behalf of Northamptonshire Police, I am submitting a formal objection to this application under the licensing objectives of the prevention of crime and disorder, the prevention of public nuisance and public safety.

My objection is based on the length of time that is being applied for in combination with the residential location. Furthermore there is insufficient detail on the TEN to lead me to believe that this event will be safely managed. I am also concerned with how the 450 capacity can be maintained in such a public place and this is not adequately addressed in this application. Finally there is a concern that there are no measures in place to prevent glass containers and alcohol to be taken into the wider local area.

I would be grateful if you could confirm the receipt of this email.

Thanks
Chris

Police Constable 1432 Chris Stevens
Northamptonshire Police Licensing Officer



Prevention and Community Protection
The Guildhall
St Giles Square
Northampton
NN1 1DE

 Telephone [REDACTED] extension [REDACTED]

 Mobex: [REDACTED] / [REDACTED]
 [REDACTED]

From: Louise Marshall
Sent: 14 July 2017 10:33
To: Louise Faulkner <[REDACTED]>
Cc: Natasha Stanley <[REDACTED]>
Subject: RE: NBC - TEN - GROVE ROAD - 17TH MARCH 2018 (SEE ATTACHED)

Dear Louise

TEN - GROVE ROAD - 17TH MARCH 2018

Environmental Health is submitting an objection to this application on the grounds of prevention of public nuisance.

The reason for this is the likely impact of noise from this event on occupants of surrounding residential properties due to the location of the event and the length of time over which this event will take place. It is proposed to have a stage in a residential street with live music playing for a period of ten hours, this is unacceptable. This is primarily a residential area of the town and therefore I do not consider this a suitable location for an event of this nature. General noise and disturbance from having 450 people in this small area, coming and going and taking part in the other activities described in the application is also likely to cause significant disturbance to nearby residents.

Regards, Louise

Mrs Louise Marshall
Senior Environmental Health Officer
Customers & Communities (Regulatory Services)
Tel: [REDACTED]
[REDACTED]

Northampton Borough Council
The Guildhall (1st Floor) St Giles Square, Northampton NN1 1DE